
COUNCIL

BULLETIN

Issued Week Ending Friday, 16 October 2020

Epping Forest District Council
www.eppingforestdc.gov.uk

Compiled, designed and produced by
Member Services

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PART A - FORWARD DIARY

Key to abbreviations:

CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnal Street Offices.
TBN	To be noted	HH	Homefield House
TBC	To be confirmed	VM	Virtual Meeting
DPCC	Debden Park Community Centre	NWA	North Weald Airfield

Other venues are shown in full.

Currently meetings are subject to change, postponement or cancellation.

Many meetings will be held virtually but Democratic Services will advise arrangements for individual meetings.

Week One: 19 October 2020 – 25 October 2020

Monday 19 October	7.00pm	Cabinet	
Tuesday 20 October	10.00am	Licensing Sub-Committee Constitution Working Group - Cancelled	
Wednesday 21 October	6.00pm 7.00pm	Whipps Cross Redevelopment Strategic Outline Case Area Planning Sub Committee South	
Thursday 22 October			
Friday 23 October			
Saturday 24 October			
Sunday 25 October			

Week Two: 26 October 2020 – 1 November 2020

Monday 26 October	5.00pm	Cabinet Presentation	
Tuesday 27 October			
Wednesday 28 October	5.30pm 7.00pm	Member Presentation Area Plans Sub-Committee East	
Thursday 29 October	7.30pm	Council	
Friday 30 October			
Saturday 31 October			
Sunday 1 November			

Week Three: 2 November 2020 – 8 November 2020

Monday 2 November	6.00pm	Executive Briefing	
Tuesday 3 November	10.00am	Licensing Sub-Committee	
Wednesday 4 November	7.00pm	Area Planning Sub Committee West	
Thursday 5 November	10.00am	Waste Management Partnership Board	
Friday 6 November			
Saturday 7 November			
Sunday 8 November			

Week Four: 9 November 2020 – 15 November 2020

Monday 9 November			
Tuesday 10 November	2.00pm	Member Briefing – Heart of Epping Project	
Wednesday 11 November	7.00pm	DDMC	
Thursday 12 November			
Friday 13 November			
Saturday 14 November			
Sunday 15 November			

PART B - ESSENTIAL INFORMATION

Committee Management System

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

Constitution

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

ECC Highways Portal

Up to date details of all Highways work is available at:

<https://www.essexhighways.org/Transport-and-Roads.aspx>

Member Contact

Please be aware that all Member queries should be addressed to membercontact@eppingforestdc.gov.uk as this will ensure that your query or question is properly logged and chased up if you have not received a response within 5 days.

PART C - GENERAL INFORMATION

1. MEMBER'S IPAD SURVEY

In the new world of remote working, we want to ensure we're supporting you as much as possible with your equipment. If you could just take few minutes to give us some feedback on the iPads provided by the council, we would really appreciate it. - <https://www.surveymonkey.co.uk/r/Q586J89>

(Further information: Jack Cooper ext 4513)

2. ECC HIGHWAYS AMENDMENT - BELL COMMON (Pages 15 - 26)

Please see attached.

3. EMERGENCY PLANNING FOR EPPING AWARENESS SESSION

Do you know what the Police, Fire and Ambulance services expect of the Local Authority in an emergency?

Do you know what the council is capable of doing to respond and indeed how it would do so to an emergency?

Are you aware of what the Essex Resilience Forum (ERF) is and what its purpose is?

Do you have a role in an emergency and do you know what that might be?

If you have answered NO to all or some of the above, then join me to find out the answers on the 9th Dec 18:30 – 20:30 for an informal discussion and learning session on how EFDC does emergencies!

I will conduct the session via Teams so you **must** register to receive an invite.

I will be limiting spaces to a manageable 12 and will be happy to organise a second session if need be.

To register please email: llipscombe@eppingforestdc.gov.uk

(Further information: Lisa Lipscombe ext 4238)

4. CONSTITUTION WORKING GROUP

Would Members please note that with the agreement of the Chairman, the next meeting of the Constitution Working Group on 20 October 2020 has been cancelled owing to a lack of business. The next scheduled meeting is on 18 March 2021.

(Further information: Vivienne Messenger ext 4265)

5. HOUSING UPDATE

Following the launch of the Everyone In initiative, EFDC responded by accommodating 15 rough sleepers into hotel/B&B. Pathway plans were devised with each customer incorporating their individual support needs and their longer-term aspirations. With the right partnerships and a hands-on approach to this cohort, these pathway plans have laid the foundations in ensuring that no one has had to return to the streets.

To ensure a robustly consistent approach and engaging effective relationships, we identified a champion within the homelessness team who has been responsible for working with the rough sleepers to achieve outcomes and deliver on our initiatives. Consequently, we have successfully moved 4 rough sleepers into privately rented accommodation securing them 6 month assured shorthold tenancies, whilst committing to providing ongoing support to enable them to sustain their tenancies and prevent any sort of relapse - this has been achieved by signposting them to relevant agencies depending on their needs.

EFDC, as part of a consortium with some neighbouring boroughs, secured a share of £300k Government funding following submitting a joint bid. With some of this funding, as part of a longer-term solution to our rough sleeping cohort, EFDC have procured a 6 bed HMO which will be used specifically for people rough sleeping, or at risk of. Chess and Peabody will be responsible for delivering the appropriate in-reach support moving forward.

In addition to this, we are also converting a 3-bedroom house within our own stock to increase our provision for the higher needs cohort. This property will be leased to Chess to manage and will mirror that of the PRS HMO, regarding longer term, intensive wrap around support. This provides us with a total of 9 rooms to use solely for the prevention of rough sleeping which is a fantastic and exciting prospect for EFDC.

We are also undertaking work to start planning our estimated rough sleeping count for November. We are required to report to Government on our rough sleeping population and will use local intelligence to form a snapshot of who may be rough sleeping, where they are and what we can do to support them off the streets for good.

We continue to take a proactive approach to rough sleepers and we have established partnerships with several local churches and organisations who passionately support us. We actively seek funding opportunities in order to build our provision and enable us to meet demand.

6. EXTRA CABINET MEETING - 16 NOVEMBER 2020

Please note that there will be an extra Cabinet meeting on **Monday 16th November** starting as usual at 7pm. This meeting will be to deal with the HMRC Site at North Weald.

(Further information: Adrian Hendry ext 4246)

7. CHAIRMAN'S DIARY

None this week

LICENSING ACT 2003

Please be advised that the Licensing Unit has received the following applications for New Premises Licence made under the Licensing Act 2003 for the premises below:

Applicant name: Café Caribbean (Loughton) Ltd
Address of Premises: Café Caribbean, 262 High Road, Loughton, IG10 1RB
Brief details of the nature of the application:

The application is for a new Premises Licence for a café/restaurant serving Caribbean Food.

The applicant is asking for the following licensable activities:

Supply of Alcohol (both on & off the premises)

Monday to Thursday 11:00 to 23:00
Friday and Saturday 11:00 to 00:00
Sunday 11:00 to 23:00

Provision of Live Music

Friday and Saturday 23:00 to 00:00

Provision of Recorded Music

Friday and Saturday 23:00 to 00:00

Provision of Late Night Refreshment

Monday to Thursday 23:00 to 23:30
Friday and Saturday 23:00 to 00:30
Sunday 23:00 to 23:30

Hours Premises will be open to the public

Monday to Thursday 11:00 to 23:30
Friday and Saturday 11:00 to 00:30
Sunday 11:00 to 23:30

Consultation Period From: 9th October 2020 to 5th November 2020

Officer in charge: Mrs Denise Bastick

Applicant name: ULAS PLANNING LTD on behalf of RIVER OFF LICENCE

Address of Premises: **Rosemary (off licence), Dobb's Weir Road, Hoddesdon, EN11 0AZ**

Brief details of the natures of the application:

A1 shop to be used as an off licence with approximately 80% groceries.

Include the Sale of Alcohol for consumption off the premises from:

- Monday to Saturday 06:00 hours to 20:00 hours
- Sunday 08:00 hours to 18:00 hours

This is in line with the stores opening hours.

Consultation Period

From: 8th October 2020 To: 4th November 2020

Officer in charge: Hannah Gould

Applicant name: Mark Scrace

Address of Premises: Quality and Excellence, 12 Forest Drive, Theydon Boise, Epping Essex CM16 7EY

Brief details of the natures of the application:

New application, for the Sale by Retail of Alcohol, Monday to Friday 08.00 – 17.00,

Saturday 08.00 – 16.00 off sales only

Consultation Period From: 12th October 2020 to 8th November 2020

Officer in charge: Debbie Houghton

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager
Licensing Compliance Officer
Licensing Compliance Officer
Licensing Compliance Officer
Licensing Compliance Officer
Licensing Compliance Officer

Kim Tuckey 01992 564034
Handan Ibrahim 01992 564153
Denise Bastick 01992 564334
Peter Jones 01992 564166
Debbie Houghton 01992 564336
Hannah Gould 01992 5642974

PLANNING

1. Appeals Lodged

EPF/0721/20 – Land at 34 Piercing Hill Theydon Bois Epping CM16 7JW - Addition of an orangery extension and internal alterations to create additional bedroom – Householder appeal – Brendan Meade ext. 4078

EPF/0850/20 – Land at 34 Piercing Hill Theydon Bois Epping CM16 7JW - Proposed addition of a car port to the West facing side of the property & internal reconfiguration – Householder appeal – Brendan Meade ext. 4078

EPF/0741/20 – 74-76 High Street Epping CM16 4AE - Single storey front extension to the existing restaurant (A3) – Written reps – Caroline Brown ext. 4182

EPF/1537/19 – Carisbrook Farm Kiln Road North Weald CM16 6AD - Outline Planning Permission for the redevelopment of the site to provide x10 no. dwellings with gardens & car parking – Written reps – Caroline Brown ext. 4182

2. Forthcoming Planning Inquiries/Hearings -

EPF/1649/17 – White Rose Curtis Mill Lane Stapleford Abbots RM3 1HS – Re determination appeal by new Inspector- date to be arranged.

3. Enforcement Appeals

ENF/0093/19 – Land between 10/12 Sunnyside Road Epping CM16 4JW - EPF/1040/16 roof not as plans higher – Clare Munday ext. 4114 – Written reps

EPF/0231/20 – 15 Forest Drive Theydon Bois Epping CM16 7EX - Formation of a terrace to front of shop- Clare Munday ext. 4114 – Written reps

EPF/0250/19 – Three Trees Grange Lane Roydon CM19 5HG - Balcony installed to rear of house (not on plans) – Clare Munday ext. 4114 – Written reps

EPF/0335/19 – The Foresters Arms PH, 9 The Street High Ongar CM5 9NH - Smoking Shelter erected – Clare Munday ext. 4114 – Written reps

4. Appeal Decisions

EPF/0063/20 – 8 Alderton Hall Lane Loughton IG10 3HJ - Demolition of an existing roof, erection of a new roof with an increase in height, loft conversion involving 3no front & 1no rear dormers together with internal & external alterations including rebuilding of garage to be used as habitable accommodation – Allowed with conditions

EPF/0380/20 – 2 High Silver Loughton IG10 4EL - Proposed change of decking shape to rear garden - Levels are as per previous approved application EPF/3242/17 – Allowed with conditions

EPF/0626/20 – 22 Brook Way Chigwell IG7 6AW - Construction of various extensions, new roof, internal reconfiguration & landscaping / hardscaping changes to front & rear areas – appeal withdrawn

EPF/0843/20 – 8 Alderton Hall Lane Loughton IG10 3HJ - Erection of a metal fence (retrospective) with proposed landscaping – Dismissed

EPF/2450/19 – 143 Honey Lane Waltham Abbey EN9 3AX - Proposed raised rear patio – Allowed with conditions

5. Tree Preservation Orders

None this week

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.